

COUNTY OF YORK

MEMORANDUM

DATE: April 21, 2004 (BOS Mtg. 5/4/04)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

14-Passenger Van – The Department of Community Services' Children's Special Programs has requested the purchase of a 14-passenger, handicap accessible van off of a State contract with Sonny Merryman, Inc., in the amount of \$38,637. Additional competition is not required for this purchase. The van will provide transportation for various County program functions and provide additional backup for the trolley. Sufficient funds are available in the Capital Outlay/Vehicle Replacement fund for this purchase.

Protective Clothing – The Department of Fire and Life Safety has requested the purchase of fire protective clothing (Boots, turnout coats and pants) to replace existing worn clothing. The purchase will be made off of an existing County-initiated contract from Blue Ridge Rescue Supplier in the amount of \$65,205. Sufficient funds are available in the CIP for this purchase.

Classroom Trailer – An Invitation for Bid (IFB) was issued and advertised to furnish, deliver and set-up a doublewide trailer with restrooms and handicapped ramp to replace an existing leased trailer which serves as a classroom, at Yorktown Elementary School for the Head Start program. Four (4) bids were received with the lowest responsive and responsible bidder being Modular Technologies, Inc., in the amount of \$42,375. This purchase is funded through a federal grant from the US Department of Health and Human Services (HHS).

These procurements have been conducted in accordance with State procurement laws and/or County procurement policy, and I recommend they be approved through the adoption of proposed Resolution R04-79.

Sawyer/3681
Attachment

- Proposed Resolution R04-79